
INVITATION FOR BIDS**Reference Project No:** 03-25-2-36**Date:** August 28, 2002

Name and Location of Project:FAIRBANKS REGIONAL OFFICE PERIMETER
SNOW REMOVAL
FAIRBANKS, ALASKA**Department or Agency:**STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

Contracting Officer: James H. Little, P.E., Director, Maintenance & Operations, Northern Region

Issuing Office: Building Maintenance Section, Maintenance & Operations, Northern Region

Description of Work: Provide all mobilization, demobilization, traffic control, pedestrian control, labor, materials, supplies and equipment for the removal of all snow and ice on the sidewalks, steps, and parking areas at the Fairbanks Regional Office Building. The office is located at 675 7th Ave. between 7th and 8th Ave. in Fairbanks Alaska.**Contract Period:** The term of the contract shall commence September 15, 2002 or Upon Award until September 16, 2003. This contract may be renewed for three (3) additional one year periods commencing September 15 until September 16, with the same terms, conditions, and price by mutual written agreement between the Contractor and the State.**Engineer's Estimate:**Under \$100,000.00

Sealed bids, in single copy for furnishing all labor, equipment and materials and performing all work for the above project are hereby invited. Bids will be opened publicly at 10:00 AM local time, in Room 204 of the Main Administration Building, 2301 Peger Road, Fairbanks, Alaska on September 18, 2002.

SUBMISSION OF BIDS

ALL BIDS INCLUDING ANY AMENDMENTS OR WITHDRAWALS MUST BE RECEIVED PRIOR TO BID OPENING. BIDS SHALL BE SUBMITTED ON THE FORMS FURNISHED AND MUST BE IN A SEALED ENVELOPE MARKED AS FOLLOWS:

YOUR ADDRESS & PHONE NUMBERBid for Project FAIRBANKS REGIONAL OFFICE
 BUILDING PERIMETER SNOW REMOVAL
 #03-25-2-36State of Alaska
Department of Transportation
& Public Facilities
Maintenance & Operations-BUILDINGS
2301 Peger Road
Fairbanks, Alaska 99709-5399Bids, amendments or withdrawals transmitted by mail must be received at the above specified address no later than the scheduled time of bid opening. Hand delivered bids, amendments or withdrawals must be received by the Contracts Coordinator, MAINTENANCE BUILDING, 2301 Peger Road, Fairbanks, Alaska prior to the scheduled time of bid opening. Telefacsimile communications to modify bids or acknowledge addenda must be addressed to M&O-Buildings, Facsimile No. (907) 451-5263.

A bid guarantee is required with each bid in the amount of 5% of the amount of the bid. (Alternative bid items, as well as supplemental bid items appearing on the Bid Schedule shall be included as part of the total amount bid when determining the amount of bid guarantee required for the project.)

The Department hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this Invitation, Disadvantaged Business Enterprises (DBEs) will be afforded full opportunity to submit bids and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

NOTICE TO BIDDERS

Bidders are hereby notified that data to assist in preparing bids is available as follows:

The Contractor is hereby notified that all records pertaining to the development of this project are available for inspection at the Department of Transportation and Public Facilities, Maintenance and Operations Section, 2301 Peger Road, Fairbanks.

Plans and Specifications may be obtained upon request from:

Buildings Manager's Office
Buildings Maintenance
2301 Peger Road
Fairbanks, Alaska 99709-5399

Phone: (907) 451-2204

All questions concerning bidding procedures should be directed to the Building Maintenance Office.

Bidders requesting assistance, either in viewing the project or obtaining pre-bid information, must make arrangements at least 48 hours in advance with the Project Manager:

Wade Romans, Building Foreman

Fairbanks Regional Office Building
Building Maintenance Office
675 7th Ave.
Fairbanks AK 99701
Phone 451-2906
Fax 451-2907
Cell 322-3762

MAINTENANCE CONTRACT

INSTRUCTIONS TO BIDDERS

1. Prices quoted shall be in U.S. funds and include applicable fees and costs so that the work can be accomplished.
2. Bidders are requested to carefully review this invitation. Questions, objections or comments should be made in writing and received by the Contracting Authority no later than ten (10) days prior to the Bid Opening, so that any necessary amendments may be published and distributed to bidders to prevent the opening of a defective bid upon which award cannot be made, but which will result in the exposure of bidders' prices. Bidders' protests based upon any omission, or errors, or the content of the Invitation for Bids may be disallowed if not made known prior to the Bid Opening.
3. Pursuant to AS 36.30.560 and AS 36.30.565 an interested party may protest the award of this contract. The protest shall be filed with the Contracting Officer in writing and include the following information:
 - A. Name, address and telephone number of the protester;
 - B. The signature of the protester or the protester's representative;
 - C. Identifications of the contracting agency and the solicitors or contract at issue;
 - D. A detailed statement of the legal and factual grounds of the protest including copies of relevant documents; and
 - E. The form of relief requested.

The protest must be filed within 10 days after a notice of Intent to Award the contract is issued.

4. Bidders are instructed to use the attached bid forms for submitting bids.
5. **PREPARATION OF BIDS**

- A. Bids shall be submitted on the forms furnished or copies thereof, and must be manually signed in ink. If erasures or other changes appear on the forms, each such erasure or changes must be initialed by the person signing the proposal.
- B. The Bid Schedule will provide for quotation of a price or prices for one or more pay items which may include unit price or lump sum items and alternatives, optional or supplemental price schedule or a combination thereof which will result in a total bid amount for the proposed work.

Where required on the Bid Schedule, bidders must quote on all items and **THEY ARE WARNED** that failure to do so will disqualify them. When quotations on all items are not required, bidders should insert the words "no bid" in the space provided for any item not requiring a quotation and for which no quotation is made.

- C. The bidder shall specify a unit price in figures, for each pay item for which a quantity is given and shall also show the products of the respective unit prices and quantities written in figures in the column provided for that purpose and the total amount of the proposal obtained by adding the amounts of the several items. All the figures shall be in ink or typed.

In case of error in the extension of prices in the bid, the unit prices in figures shall govern.

- D. Neither conditional or alternative bids will be considered unless called for.
- E. Unless specifically called for, facsimile or telegraphic bids will not be considered. Facsimile modifications of bids already submitted will be considered, provided they are received at the DOT&PF bid receipt location prior to the time set for opening bids. Any bid modifications shall not reveal the amount of the total original or revised bids.

6. BID GUARANTEE

When a Bid Guarantee is required, all bids shall be accompanied by a bid guarantee in the form of an acceptable Bid Bond (Form 25D-14), or a certified check, cashier's check or money order made payable to the State of Alaska. THE AMOUNT OF THE BID GUARANTEE IS SPECIFIED ON THE "INVITATION FOR BIDS".

Bid Bonds must be accompanied by a legible Power of Attorney.

If the bidder fails to furnish an acceptable bid guarantee with the bid, the bid shall be rejected as non-responsive. Telegraphic notification of execution of a Bid Bond does not meet the requirements of bid guarantee accompanying the bid. No individual surety will be accepted in lieu of Bid Bond, Certified Check or Money Order.

The bid guarantee of the two lowest bidders will be held by the Department until the Contract has been executed, after which such bid guarantee will be returned. All other bid guarantees will be returned as soon as practicable.

If all bids are rejected, all bid guarantees will be returned as soon as practicable.

7. BIDDERS QUALIFICATIONS

The bidder shall comply with the provisions of AS 08.18 regarding Contractor Licensing, if applicable.

The bidder must have a current and valid Alaska Business License.

Before a bid is considered for award, the bidder may be requested by the Department to submit a statement of facts, in detail, as to his previous experience in performing comparable work, his business and technical organization, financial resources, and plant available to be used in performing the contemplated work.

8. ADDENDA REQUIREMENTS

The bid documents provide for acknowledgment individually of all addenda to the drawings and/or specifications on the signature page of the Proposal. All addenda shall be acknowledged on the Proposal or by facsimile prior to the scheduled time of bid Opening.

Every effort will be made by the Department to insure that Planholders receive all addenda when issued. Addenda will be sent to the address of the individual or company that requested the proposal and contract documents. Failure of a Contractor to acknowledge receipt of any addenda could result in the rejection of their proposal.

STATE OF ALASKA

TONY KNOWLES, GOVERNOR

DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

NORTHERN REGION MAINTENANCE AND OPERATIONS

2301 PEGER ROAD
FAIRBANKS, ALASKA 99709-5399
PHONE: (907) 451-2204
TDD: (907) 451-2363
FAX: (907) 451-5263

October 10, 2002

Re: Fairbanks Regional Office
Building Perimeter Snow Removal
Contract # 03-25-2-36

LETTER OF AWARD/
NOTICE TO PROCEED

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

King Bee Equipment
3850 Royal Road
Fairbanks, AK 99701

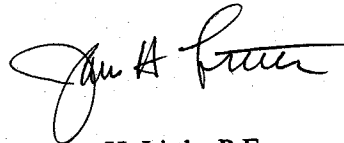
Dear Mr. King:

The contract documents requested by the Letter of Intent to Award have been received. These documents are accepted and approved, and your conformed copy of the Contract is enclosed. You are hereby awarded a call-out and this is your official Notice to Proceed with the work called for in this Contract.

This project will be under the general direction of James H. Little, P.E., Director of Maintenance and Operations, and under the immediate supervision of Dennis Moen, Buildings Maintenance Manager or his designee.

All contacts on operation of the project and technical matters in connection therewith should be with Dennis Moen, or his designee.

Sincerely,



James H. Little, P.E.
Director, Maintenance and Operations

Enclosure

cc:

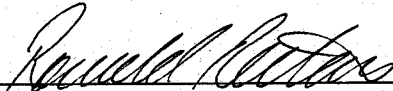
Sue Allen, Finance w/ original Contract
Dennis Moen, Buildings Maintenance Manager w/ copy of Contract
Wade Romans, Building Foreman w/copy of Contract
Dept. Of Labor, w/copy of Contract

<p align="center">MAINTENANCE CONTRACT</p> <p align="center">(See instructions on reverse)</p>	<p>CONTRACT NO. 03-25-2-36</p>
	<p>DATE OF CONTRACT</p>
<p>NAME AND ADDRESS OF CONTRACTOR King Bee Equipment 3850 Royal Road Fairbanks, Alaska 99701</p>	<p>CHECK APPROPRIATE BOX</p> <p><input checked="" type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Incorporated in the State of <input type="checkbox"/> Joint Venture</p>
<p>DEPARTMENT OR AGENCY State of Alaska, Department of Transportation and Public Facilities</p>	
<p>CONTRACT FOR (Work to be performed) Provide all mobilization, demobilization, traffic control, pedestrian control, labor, materials, supplies and equipment for the removal of all snow and ice on the sidewalks, steps, and parking areas at the Fairbanks Regional Office Building. The office is located at 675 7th Ave. between 7th and 8th Ave. in Fairbanks Alaska.</p>	
<p>PLACE Fairbanks, Alaska</p>	
<p>AMOUNT OF CONTRACT (Express in figures) See Attached Bid Schedule for Call Out Rates. The State does not guarantee the amount of services that will be purchased during the contract period.</p>	
<p>ADMINISTRATION DATA Federal Tax ID Number <u>92-0133527</u> Owner's Social Security Number _____</p>	
<p>THIS CONTRACT, entered into this date by the State of Alaska, hereinafter called the State, represented by the Contracting Officer executing this contract, and the individual, partnership, or corporation named above, hereinafter called the Contractor, witnesseth that the parties hereto do mutually agree as follows:</p> <p>STATEMENT OF WORK. The Contractor shall furnish all labor, and if required, equipment and materials, and perform the work above described for the amount stated above in strict accordance with the specifications and conditions all of which are made a part hereof and designated as follows:</p> <p>Bid Opening Date: September 18, 2002 Intent to Award Date: September 24, 2002</p> <p>THIS CONTRACT MAY BE RENEWED FOR 3 ADDITIONAL ONE-YEAR RENEWALS ON THE SAME TERMS, CONDITIONS AND PRICE, BY MUTUAL AGREEMENT BETWEEN THE CONTRACTOR AND THE STATE.</p>	
<p>WORK SHALL BE STARTED Upon Notice to Proceed</p>	<p>WORK SHALL BE COMPLETED September 16, 2003</p>

ALTERATIONS. The following changes were made in this contract before it was signed by the parties hereto:

In witness whereof, the parties hereto have executed this contract as of the date entered on the first page hereof.

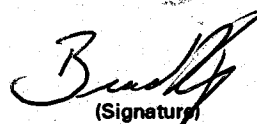
STATE OF ALASKA

By 

James H. Little, P.E.

Director, Maintenance and Operations
(Official Title)

CONTRACTOR

By 
(Signature)

Brad G King
(Typed or Printed Name)

Owner
(Title)

INSTRUCTIONS

1. This form shall be used, as required by State regulations, for contracts for the construction, alteration, or repair of public buildings or works.
2. The full name and business address of the Contractor must be inserted in the space provided on the face of the form. The Contractor shall sign in the space provided above with his usual signature and typewrite or print name under all signatures to the contract and bonds.
3. An officer of a corporation, a member of a partnership, or an agent signing for the Contractor shall place his signature, typed or printed name, and title after the word "By" under the name of the Contractor. A contract executed by an attorney or agent on behalf of the Contractor shall be accompanied by two authenticated copies of his power of attorney, or other evidence of his authority to act on behalf of the Contractor.

BID SCHEDULE

Project Number: 03-25-2-36
Project Name: Fairbanks Regional Office Building Perimeter Snow Removal

Bidders Please Note: Before preparing this Bid Schedule, read and review carefully all Bid Documents.

BASIC BID

Item 1: 5.A. Snow and Ice Removal for sidewalks and areas referenced on Drawing A.

\$ 752.⁰⁰ x 26 removals = \$ 19,552.⁰⁰ Yearly Price ✓
per call out

Item 2: 5.B. Snow and Ice Removal for parking area and other areas referenced on Drawing B.

\$ 307.⁰⁰ x 13 removals = \$ 3,991.⁰⁰ Yearly Price ✓
per call out

Item 3: 5.C. Early morning call out and/or heavy daytime snowfall clearings for areas reference on Drawing C.

\$ 60.⁰⁰ x 10 clearings = \$ 600.⁰⁰ Yearly Price ✓
per call out

Item 4: 5.D. Ice melt compound and skid resistant material application.

1. For all areas referenced on Drawing "A".
\$ 217.²³ x 30 applications = \$ 6516.⁰⁰ Yearly Price ✓
per call out

2. For all areas referenced on Drawing "C"
\$ 117.²³ x 30 applications = \$ 3516.⁰⁰ Yearly Price ✓
per call out

3. For all areas referenced on Drawing "D".
\$ 33.⁰⁰ x 30 applications = \$ 990.⁰⁰ Yearly Price ✓
per call out

TOTAL

Basic Bid

(1)+(2)+(3)+(4.1)+(4.2)+(4.3)

\$ 35,166.⁸⁰ Yearly Price ✓

The extended cost to a Yearly Price will be used strictly to determine the apparent low bid. The State does not guarantee the amount of services that will be purchased during the contract period.

Award will be made to the bidder providing the lowest yearly cost for 26 sidewalk removals, plus 30 ice melt compound and skid resistant material applications in each referenced area, plus 13 parking lot removals, plus 10 heavy snowfall clearings. This formula will be used strictly to determine the apparent low bid. The State does not guarantee the number of call outs requested during the contract period.

CONTRACTOR:

King Bee Equip

Bid Schedule

Project No. 03-25-2-36

Fairbanks Regional Office Building

Perimeter Snow Removal

Page 2 of 2

1. SCOPE OF WORK

Provide all mobilization, demobilization, traffic control, pedestrian control, labor, materials, supplies and equipment for the removal of all snow and ice on the sidewalks, steps, parking areas and parking ramps at the Fairbanks Regional Office Building. The building is located at 675 7th Ave., between 7th and 8th Ave. in Fairbanks, Alaska.

2. DESCRIPTION OF WORK

A. Sidewalks, curb ramps, steps, building entrances, five minute parking area, accessible parking spots and access routes from the accessible parking spots to the building entrance not less than 60" wide. As referenced on Drawing A.

1. When notified by Building Foreman or designee snow and ice shall be removed from the full width of the area, down to the concrete or asphalt. To render the areas safe and passable to pedestrian traffic and persons with disabilities. Stock piles, berms, or windrows will not be allowed. The Contractor shall haul all snow and ice to an approved dump site. The State will not provide a dump site.

B. Lower exposed parking area, entrance and exit ramps. As referenced on Drawing B.

1. When notified by Building Foreman or designee, Contractor shall remove snow and ice from the entire area, down to the concrete or asphalt. Stock piles, berms, or windrows will not be allowed. The Contractor shall haul all snow and ice to an approved dump site. The State will not provide a dump site.

C. Early morning call out and/or heavy daytime snowfall clearing. As referenced on Drawing C.

1. When notified by Building Foreman snow shall be cleared from the full width of the area, as referenced on Drawing C. To render the areas safe and passable to pedestrian traffic and persons with disabilities. Stock piles will be allowed, but must be removed when called out for a removal under 2.A.

TECHNICAL SPECIFICATIONS
PROJECT NO. 03-25-2-36
FAIRBANKS REGIONAL OFFICE BUILDING
PERIMETER SNOW REMOVAL

D. Sidewalks, curb ramps, steps, building entrances, five minute parking area, entrance and exit ramps, accessible parking spots and access routes from the accessible parking spots to the building entrance not less than 60" wide. As referenced on Drawings A, C, D.

1. When notified by Building Foreman, Contractor shall apply an ice melting compound and a skid resistant material (SAND) to the full width of the area, which is not harmful to grass, sidewalk or interior carpet and finishes. Only the minimal amount of ice melting compound shall be used which will render the areas safe and passable to pedestrian traffic and persons with disabilities.

E. Upon receiving a call from the Buildings Foreman the Contractor shall have snow and ice removed from the areas for Basis of Payment items 5.A., and/or 5.B., by 7AM the following morning.

F. Contractor shall respond and have employees on site, ready to work within two hours upon receiving a call from the Buildings Foreman. For Basis of Payment items 5.C., and/or 5.D.

G. Contractor shall be capable of being contacted 24 hours a day, either by pager or mobile phone. An answering machine is not an acceptable substitute. A pager or mobile phone number is required for award.

3. METHOD OF REMOVAL

A. Special care must be used around the building so no damage occurs to the windows from flying objects, the building or the lawn from a loader bucket, sanding, etc.

B. No snow or ice may be deposited on City Streets. No snow or ice may be deposited on building or park lawn and landscaped areas.

C. Contractor shall haul all snow and ice to an approved dump site. The State will not provide a dump site.

TECHNICAL SPECIFICATIONS
PROJECT NO. 03-25-2-36
FAIRBANKS REGIONAL OFFICE BUILDING
PERIMETER SNOW REMOVAL

4. DAMAGES

- A. A mandatory site visit by the Contractor with the Contract Manager or designee will be held prior to October 1 of each year. The site visit will identify the condition of the premises. This information will be used to determine the responsibility of the Contractor for repairs at the conclusion of the season.
- B. If, in the opinion of the Contract Manager, the Contractor damages, any property, the Contractor may make replacements and repairs to the approval of the Contract Manager, or the contracting Agency may either hire another firm, or assign State personnel to repair the damages. This will be deducted from the contract payment due.

5. BASIS OF PAYMENT

- A. Sidewalks, steps, and loading dock apron snow and ice removal.
 - 1. Includes all sidewalks, curb ramps, steps, five minute parking area, building entrances, loading dock apron, accessible parking spots and access routes at the Fairbanks Regional Office Building as referenced on Drawing "A".
 - 2. Lump sum for each call out.
- B. Lower exposed parking area, entrance and exit ramps snow and ice removal.
 - 1. Includes area referenced on Drawing "B".
 - 2. Lump sum for each call out.
- C. Early morning call out and/or heavy daytime snowfall clearing.
 - 1. Includes area referenced on Drawing "C".
 - 2. Lump sum for each call out.

TECHNICAL SPECIFICATIONS
PROJECT NO. 03-25-2-36
FAIRBANKS REGIONAL OFFICE BUILDING
PERIMETER SNOW REMOVAL

D. Sidewalk, steps and vehicle entrance and exit ramps ice melt compound and skid resistant material application.

1. Include all area referenced on Drawing "A". Lump sum for each call out.
2. Include all area referenced on Drawing "C". Lump sum for each call out.
3. Include all area referenced on Drawing "D". Lump sum for each call out.

6. BASIS OF AWARD

A. Award will be made to the bidder providing the lowest yearly cost for 26 sidewalk removals, plus 30 ice melt compound and skid resistant material applications in each referenced area, plus 13 parking lot removals, plus 10 heavy snowfall clearings. This formula will be used strictly to determine the apparent low bid. The State does not guarantee the number of call outs requested during the contract period.

7. RENEWALS

A. The contract may be renewed for three additional one year periods, at the same terms, conditions and price, by mutual agreement between the Contractor and the State.

8. BONDING REQUIREMENTS

A. Payment and Performance Bonds are not required until the contract amount reaches \$100,000 (this includes the first term plus any renewals). If this should occur State Statute requires that a Payment and Performance Bond be provided as described in Section 16 of the "Instruction to Bidders". No work in excess of \$100,000 is authorized or shall be performed until the Contractor provides the required bonds. All costs of the bonds are the responsibility of the Contractor. **Should the Contractor not provide the required bonds the Contractor shall be considered non-responsive**

TECHNICAL SPECIFICATIONS
PROJECT NO. 03-25-2-36
FAIRBANKS REGIONAL OFFICE BUILDING
PERIMETER SNOW REMOVAL

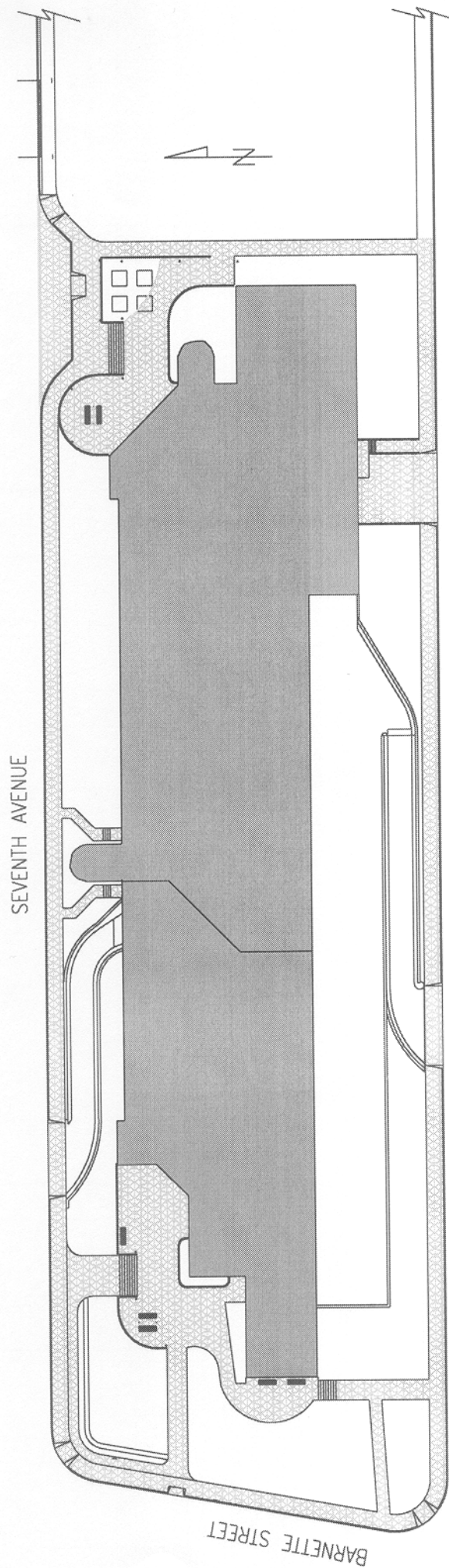
9. OTHER

For further information, contact;

Wade Romans, Building Foreman
Fairbanks Regional Office Building
Building Maintenance Office
675 7th Ave.
Fairbanks AK 99701
Phone 451-2906
Fax 451-2907
Cell 322-3762

TECHNICAL SPECIFICATIONS
PROJECT NO. 03-25-2-36
FAIRBANKS REGIONAL OFFICE BUILDING
PERIMETER SNOW REMOVAL

FAIRBANKS REGIONAL OFFICE BUILDING



SEVENTH AVENUE

EIGHTH AVENUE

SNOW & ICE REMOVAL
DRAWING "A"
WALKS / STEPS

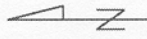
WORK AREA

FAIRBANKS REGIONAL OFFICE BUILDING

SEVENTH AVENUE

EIGHTH AVENUE

BARNETTE STREET

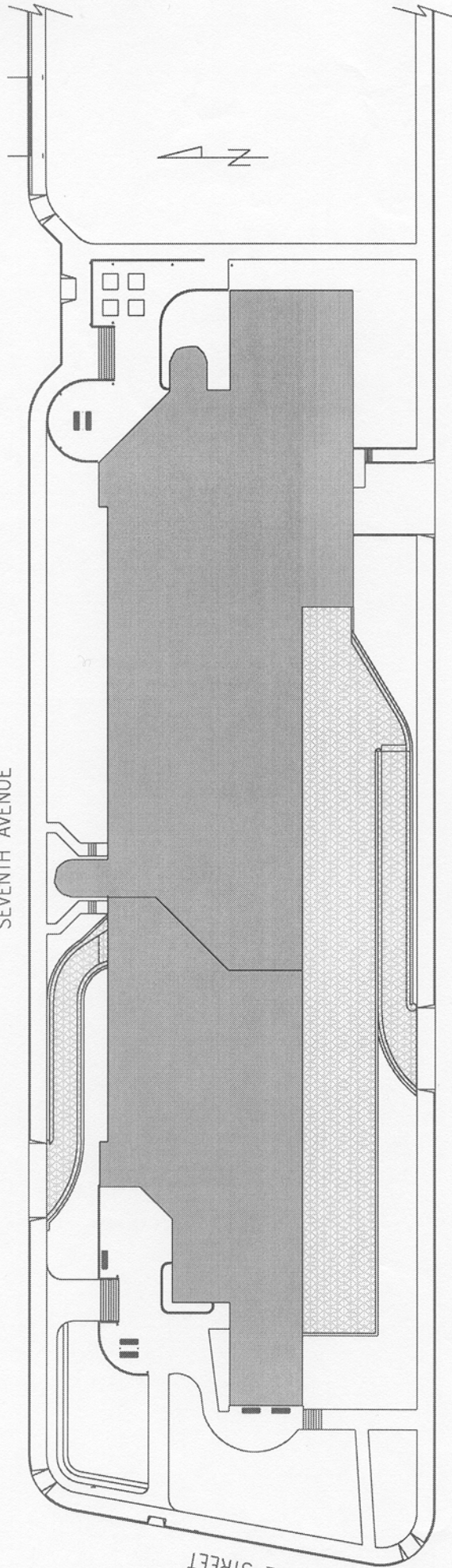


SNOW & ICE REMOVAL

DRAWING "B"

EXPOSED PARKING / RAMPS

WORK AREA

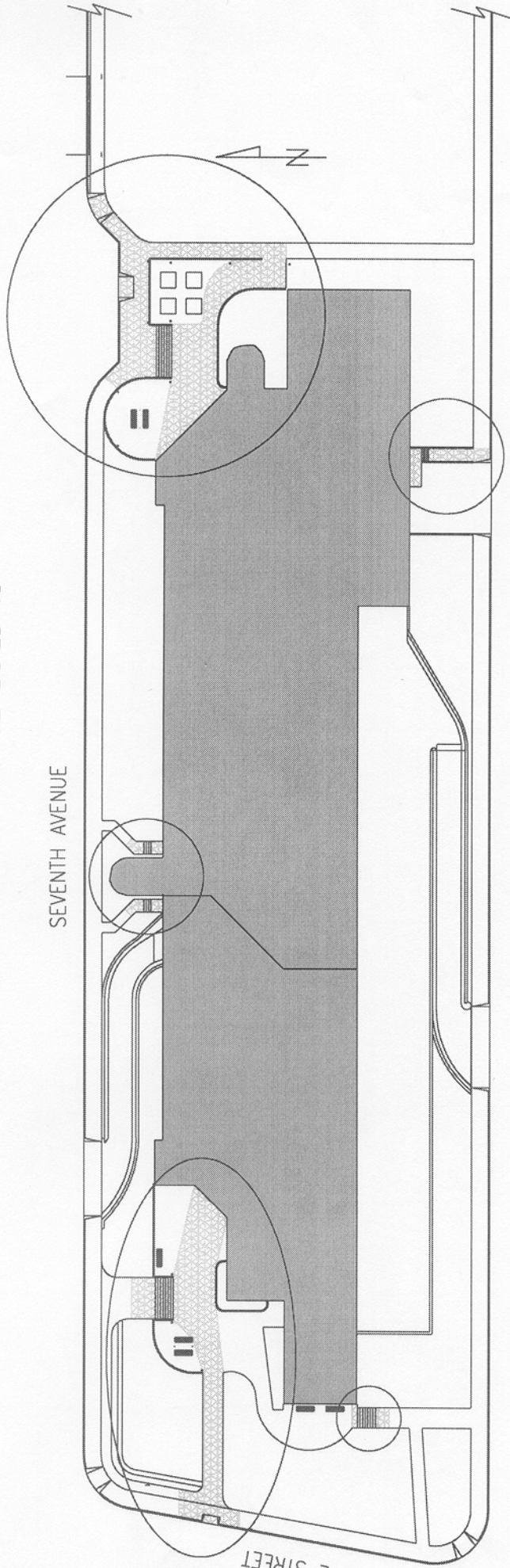


FAIRBANKS REGIONAL OFFICE BUILDING

SEVENTH AVENUE

EIGHTH AVENUE

BARNETTE STREET



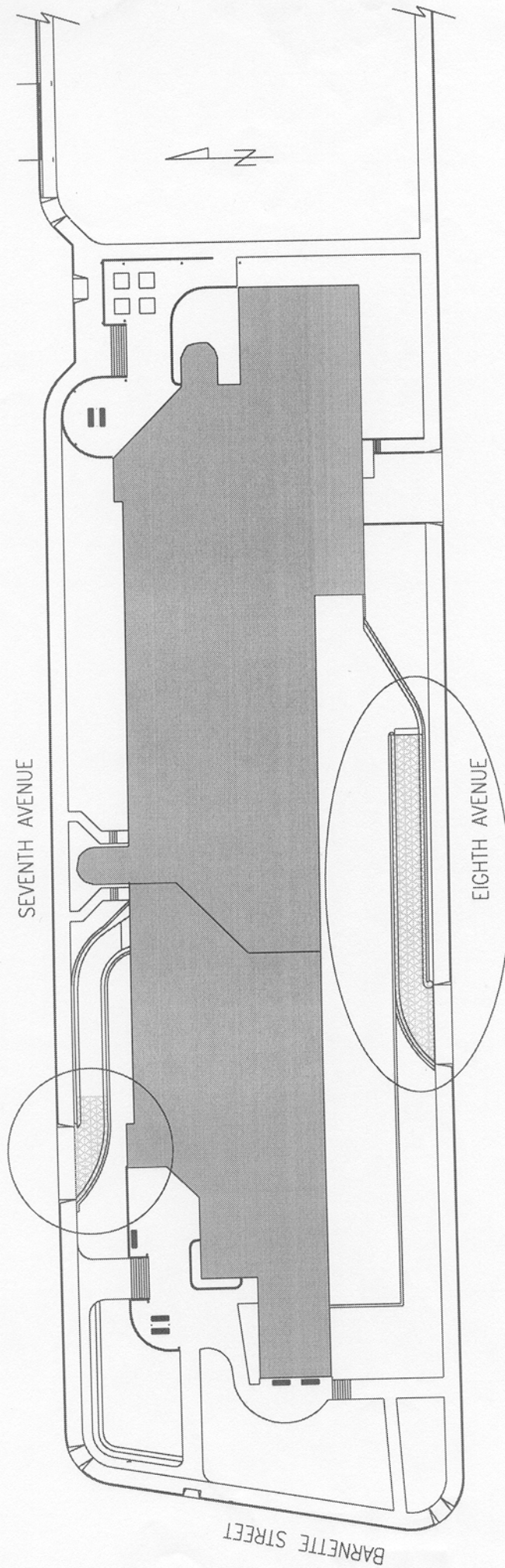
SNOW & ICE REMOVAL

DRAWING "C"

EARLY MORNING / HEAVY DAYTIME

WORK AREA

FAIRBANKS REGIONAL OFFICE BUILDING



SNOW & ICE REMOVAL
DRAWING "D"
SAND / ICEMELT

WORK AREA